

Knob Noster R-VIII School District

* Copies of the following handbooks can be found at www.knobnoster.k12.mo.us and a link will be placed on the desktop of each laptop for future reference.

STUDENT HANDBOOK, ATHLETIC HANDBOOK and AUP / LAPTOP HANDBOOK CONSENT FORM

_____ **Student Handbook** - I acknowledge access to and have studied and understand the Knob Noster High School Student Handbook. I understand that I may ask the principal or any staff member questions about information contained in the handbook anytime during the year to gain a better understanding of what is expected of a student at Knob Noster High School. I understand that ignorance of the school rules is not an excuse for failing to follow any or all of school rules. I further understand that it is impossible for the student handbook to contain all the rules necessary for an orderly school atmosphere. Conduct at school should at all times be consistent with the standards published in the student handbook and discipline administered for situations not covered in the handbook. The rules published in the handbook are to be followed on all school property during the school day, as well as at all school sponsored activities. I also understand that the rules outlined in the student handbook are to be followed through the last day of school.

_____ **Athletic Handbook** - I acknowledge access to and have studied and understand the Knob Noster R-VIII School District's Athletic/Activity Handbook. I agree to abide by these rules and those of the Missouri State High School Activities Association. I understand that all athletics / activities involve certain risks.

This consent form must be signed and returned before the student will be allowed to participate. A student/parent/guardian needs to only fill out and sign one (1) acknowledgment per school year unless new policies are implemented during the course of the school term.

_____ **Student Laptop/AUP Consent** - I understand that my computer use is not private and that the school district will monitor my activity on the computer system. I have read the District's Student Acceptable Use Policy for Technology and the Laptop Handbook and agree to abide by these rules. I understand that violation of the policy or regulations may result in disciplinary action, including loss of technology use, suspension, or expulsion

_____ **Parental / Guardian Computer Use / AUP Consent** - I have read and understand the District's Student Acceptable Use Policy for Technology and the Laptop Handbook. In consideration for my child being able to use the District's electronic communications system and have access to the public networks, I hereby release the school district, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the types of damage identified in the school district's policy and administrative regulations.

_____ **I give, or** _____ **I do not give,** permission for my child to participate in the school district's electronic communications system and certify that the information contained on this form is correct.

By signing below I acknowledge the agreement and will abide by the regulations set forth by the handbooks.

Parent/Guardian Signature _____ Date _____

PRINT Student Name _____ Grade _____

Student Signature _____ Date _____

Knob Noster R-VIII School District

Student Acceptable Use Policy for Technology

Section 1: Purpose of Technology Use

The Knob Noster R-VIII School District provides technology resources to its students solely for educational purposes. Through technology, the District provides access for students and staff to resources from around the world. Expanding technologies take students and staff beyond the confines of the classroom, and provide tremendous opportunities for enhancing, extending, and rethinking the learning process. The goal in providing these resources is to promote educational excellence in the District by facilitating resource sharing, innovation, and communication with the support and supervision of parents, teachers, and support staff.

Section 2: The Opportunities and Risks of Technology Use

With access to computers and people all over the world comes the potential availability of material that may not be considered to be of educational value in the context of the school setting, or that may be harmful or disruptive. Because information on networks is transitory and diverse, the District cannot completely predict or control what users may or may not locate. The Board of Education believes that the educational value of limited access to the information, interaction, and research capabilities that technology offers outweighs the possibility that users may obtain or encounter material that is not consistent with the educational goals of the District.

In accordance with the Children's Internet Protection Act, the District installs and operates filtering software to limit users' Internet access to materials that are obscene, pornographic, harmful to children, or otherwise inappropriate, or disruptive to the educational process, notwithstanding that such software may in certain cases block access to other materials as well. At the same time, the District cannot guarantee that filtering software will in all instances successfully block access to materials deemed harmful, indecent, offensive, pornographic, or otherwise inappropriate. The use of filtering hardware/software does not negate or otherwise affect the obligations of users to abide by the terms of this policy and to refrain from accessing such inappropriate materials.

No technology is guaranteed to be error-free or totally dependable, nor is it safe when used irresponsibly. Among other matters, the District is not liable or responsible for:

1. Any information that may be lost, damaged, or unavailable due to technical, or other, difficulties;
2. The accuracy or suitability of any information that is retrieved through technology;
3. Breaches of confidentiality;
4. Defamatory material; or
5. The consequences that may come from failure to follow District policy and procedures governing the use of technology.

Section 3: Privileges and Responsibilities

The District's electronic network is part of the curriculum and is not a public forum for general use. Student users may access technology for only educational purposes. The actions of student users accessing networks through the District reflect on the School District; therefore, student users must conduct themselves accordingly by exercising good judgment and complying with this policy and any accompanying administrative regulations and guidelines. Students are responsible for their behavior and communications using the Districts computers and networks.

Student users of technology shall:

1. Use or access District technology only for educational purposes
2. Comply with copyright laws and software licensing agreements
3. Understand that e-mail and network files are not private. Network administrators may review files and communications to maintain system integrity and monitor responsible student use.
4. Respect the privacy rights of others.
5. Be responsible at all times for the proper use of technology, including proper use of access privileges, complying with all required system security identification codes, and not sharing any codes or passwords.
6. Maintain the integrity of technological resources from potentially damaging messages, physical abuse, or viruses.
7. Abide by the policies and procedures of networks and systems linked by technology.

Student users of technology shall not:

1. Access, download, create, send or display offensive messages or pictures.
2. Use harassing, offensive, obscene or defamatory language;
3. Harass or attack others;
4. Vandalize or damage computer equipment, systems, networks, hardware, software, data or programs;
5. Knowingly spread computer viruses;
6. Violate copyright laws or software licensing agreements;
7. Use others' passwords or accounts;
8. Misrepresent themselves or others;
9. Trespass in others' folders, work, or files; or gain unauthorized access to resource or entities;
10. Reveal their personal address or phone number, or those of other users;
11. Use District technology for non-school purposes or personal financial gain or to access or attempt to access restricted websites or other information unrelated to the curriculum and educational purposes of the school; and
12. Use technology for any illegal purpose or activity.

Granting of Access:

Students may access the networks and technology resources only after submitting a signed Acceptable Use of Technology Consent Form. Parent or guardian permission is also required for minors.

Section 4: Disciplinary Actions

Violations of this policy, or any administrative regulations and guidelines governing the use of technology, may result in disciplinary action which could include loss of network access, loss of technology use, suspension or expulsion, or other appropriate disciplinary action. Violations of local, state or federal law may subject students to prosecution by appropriate law enforcement authorities.

Section 5: No Expectation of Privacy

The District's electronic network is part of the curriculum and is not a public forum for general use. Users should not expect that email or files stored on District servers will be private. The District reserves the right to log technology use, to monitor fileserver space utilization by users, and to examine users' files and materials as needed, and at its discretion. Users must recognize that there is no assurance of confidentiality with respect to access to transmissions and files by persons outside, or from persons inside the District.

Section 6: Additional Rules/Actions

The Superintendent/Principal or his/her designee may establish regulations and guidelines, and shall take appropriate action to implement this Policy.

We are pleased to offer our students access to the District computers, network, and technology for educational purposes. Parents and students are advised that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. The District cannot guarantee that filtering hardware/software will in all instances successfully block access to inappropriate materials. Knob Noster R-VIII School District is not liable or responsible for: any information that may be lost, damaged, or unavailable due to technical or other difficulties; the accuracy or suitability of any information that is retrieved through technology; breaches of confidentiality; or defamatory material.

The District's electronic network is part of the curriculum and is not a public forum for general use. Please carefully read the attached Acceptable Use of Technology Policy. Violations may result in disciplinary action. To gain access to email and the Internet, all students must sign and return this form to the Tech Room 105. Students under the age of 18 must also obtain parental consent.



Knob Noster High School

Laptop Insurance/User Fee = \$40

In case of theft, vandalism, or other criminal acts, a police report **MUST** be filed by the student or parent within 72 hours of the occurrence. Incidents happening off campus must be reported to the police by the parent and a copy of the report brought to the school.

If the laptop is stolen and the student follows the preceding procedure, then the student/parent will be responsible for a \$100 replacement cost instead of the Fair Market Value. If the laptop is lost, the student/parent is responsible for the Fair Market Value to replace the laptop.

The full price of the laptop will be charged if deliberately damaged or vandalized by the student.

All students **MUST** pay the \$40 insurance/user fee **before** a laptop will be issued.

- Reduced lunches - \$20 insurance/user fee
- Free lunches – Insurance/user fee waived

Please make checks payable to **Knob Noster High School**. The office will issue you a receipt for proof of payment of insurance/user fee.